

**Bank Payments**  
Saltash Town Council  
For the period 1 November 2025 to 30 November 2025

Contact	Description	Net	VAT	Gross
All Seasons Window Cleaning	Station Window Cleaning - October 2025	£ 40.00	£ -	£ 40.00
All Seasons Window Cleaning	Library Window Cleaning - October 2025	£ 80.00	£ -	£ 80.00
Allstar Business Solutions Limited	Fuel for Town Council Service Delivery Vehicles	£ 243.25	£ 48.66	£ 291.91
Anglotech Group Limited (Previously Print Copy Scan Ltd)	Prints for Photocopiers 26/09/2025 to 28/10/2025	£ 79.71	£ 15.93	£ 95.64
Barclays	Bank Charges	£ 11.76	£ -	£ 11.76
Bond Timber	Tree Stakes for Service Delivery use	£ 18.96	£ 3.79	£ 22.75
BrightHR	Provisions of HR Software - November 2025	£ 78.00	£ 15.60	£ 93.60
Coodes LLP	Preparation of revised draft Working Agreement between Saltash Town Council and Antony Estates in relation to Churchtown Farm Nature Reserve.	£ 487.50	£ 97.50	£ 585.00
Cornwall Council	Insurance for Longstone Garage and Depot - November 2025	£ 15.00	£ -	£ 15.00
Cornwall Council	DBS basic check for Community Hub Team Leader	£ 36.50	£ 3.00	£ 39.50
Cornwall Council	Rent for Longstone Garage and Depot - November 2025	£ 375.00	£ -	£ 375.00
Cornwall Council Rates Only	Non Domestic Rates 2025-2026 - Maurice Huggins Room	£ 429.14	£ -	£ 429.14
Cornwall Pensions	Pension Fund Payment - November 2025	£ 12,582.36	£ -	£ 12,582.36
Credit Card Purchases (Amazon)	Office Costs- Library	£ 56.71	£ 11.35	£ 68.06
Credit Card Purchases (Amazon)	Foot Operated kitchen bin for Library	£ 40.42	£ 8.08	£ 48.50
Credit Card Purchases (Amazon)	Boxes for library shelving unit	£ 28.07	£ 5.61	£ 33.68
Credit Card Purchases (Amazon)	Extension leads for admin desk setup in reception	£ 20.61	£ 4.14	£ 24.75
Credit Card Purchases (Amazon)	Library Activates Cost	£ 39.30	£ 7.85	£ 47.15
Credit Card Purchases (Canva)	Addon Lite subscription (monthly)	£ 13.00	£ 2.50	£ 15.50
Credit Card Purchases (Ebay)	Maintenance components - Isambard House	£ 50.73	£ -	£ 50.73
Credit Card Purchases (Indeed)	Recruitment advert for Casual Caretaker	£ 35.00	£ -	£ 35.00
Credit Card Purchases (Indeed)	Recruitment advert for Administration Officer	£ 35.00	£ -	£ 35.00
Credit Card Purchases (Indeed)	Recruitment advert for Administrative Assistant	£ 35.00	£ -	£ 35.00
Credit Card Purchases (Indeed)	Recruitment advert for Community Hub Team Leader	£ 35.00	£ -	£ 35.00
Credit Card Purchases (Indeed)	Recruitment advert for Service Delivery Manager	£ 35.00	£ -	£ 35.00
Credit Card Purchases (Indeed)	Recruitment advert for Communication and Engagement Officer	£ 35.00	£ -	£ 35.00
Credit Card Purchases (Indeed)	Recruitment advert for Planning and General Administrator	£ 35.00	£ -	£ 35.00
Credit Card Purchases (Koolbadges)	Cornwall badges for Christmas Light switch	£ 14.45	£ -	£ 14.45
Credit Card Purchases (The Bookshelf Tea Rooms)	Gift Voucher for the 2nd place of the Railway200 Photography Competition.	£ 15.00	£ -	£ 15.00
Credit Card Purchases (Yorkshire Trading Company)	Elves for Christmas Light switch	£ 40.70	£ 8.14	£ 48.84
Credit Card Purchases Xero (UK) Ltd	Subscription - 01/10/2025 to 31/10/2025	£ 37.00	£ 7.40	£ 44.40
Dainton Group Services	Rent for Waterside Cabin and Effluent Tank	£ 321.42	£ 64.28	£ 385.70
Denmans	Festive Lights Maintenance Materials	£ 227.66	£ 45.53	£ 273.19
Denmans	Festive Lights Maintenance Materials	£ 38.77	£ 7.75	£ 46.52
Denmans	Festive Lights Maintenance Materials	£ 44.23	£ 8.85	£ 53.08
Devon Contract Waste Ltd	16/10/2025 and 30/10/2025 Food waste disposal cost	£ 15.00	£ 3.00	£ 18.00
Devon Contract Waste Ltd	21/10/2025 and 22/10/2025 Euro Recycling disposal cost	£ 42.12	£ 8.42	£ 50.54
Diverse Events	Upfront cost for the Saltash Market events managed by Diverse Events.	£ 270.81	£ -	£ 270.81
Diverse Events	September Invoice for the Saltash Market managed by Diverse Events	£ 1,076.00	£ -	£ 1,076.00
Diverse Events	October invoice for the Saltash Market managed by Diverse Events.	£ 1,093.87	£ -	£ 1,093.87
EE	Staff business use mobiles and Pontoon broadband charges	£ 197.53	£ 39.51	£ 237.04
Efficient Comms Ltd	Starlink monthly rental - November 2025	£ 75.00	£ 15.00	£ 90.00
Efficient Comms Ltd	Telephone Call and Service Charges - October 2025	£ 254.51	£ 50.90	£ 305.41
Electrical Green-tech Ltd	Isambard House G99 application to provide information required to consider solar pv for the building	£ 150.00	£ 30.00	£ 180.00
EON	Electricity Charges - 01/10/2025 - 31/10/2025	£ 371.93	£ 18.60	£ 390.53
HMRC	PAYE payment - November 2025	£ 14,447.69	£ -	£ 14,447.69
HR Support Consultancy	HR Services for work carried out during the month of October 2025	£ 741.45	£ 148.29	£ 889.74
HR Support Consultancy	Saltash Recruitment (7 roles)	£ 337.50	£ 67.50	£ 405.00
Hygiene 2 Health Ltd	Online course booked - COSHH for SDGA	£ 17.50	£ 3.50	£ 21.00
ICS Industrial Component Supplies	Festive Lights Maintenance Materials	£ 21.35	£ 4.27	£ 25.62
Imagine office Supplies Ltd	New desks for Reception area	£ 832.00	£ 166.40	£ 998.40
Laser - Cemetary - 1051640	Electricity Charges - 01/06/2025 to 31/08/2025	£ 96.82	£ 4.84	£ 101.66
Laser - Guildhall Gas	Electricity Charges - 31/08/2025 to 30/09/2025	£ 80.26	£ 4.01	£ 84.27
Livewire Youth Music Project	Instalment 2 - September 2025	£ 10,140.00	£ -	£ 10,140.00
Minster Cleaning (South West Commercial Cleaning Ltd)	Opening, closing and cleaning of Saltash Town Council toilet blocks - October 2025	£ 3,126.42	£ 625.28	£ 3,751.70
Petty Cash	Transfer to top up petty cash	£ 70.00	£ -	£ 70.00
Robert Mcneil	Saltash Town Council - Annual Tree Survey - All Sites	£ 2,000.00	£ -	£ 2,000.00

Saltash & District Observer	Town Messenger - October 2025	£ 330.00	£ -	£ 330.00
Security Management South West Ltd	Keyholding Response Charge - Guildhall 29/10/2025	£ 47.00	£ 9.40	£ 56.40
Seymore Signs	Maintenance Materials for Street signs	£ 122.00	£ 24.40	£ 146.40
SOS Consultancy	Monthly ICT Support and Maintenance Services	£ 1,384.66	£ 276.93	£ 1,661.59
South West Assessment & Training	Asbestos Awareness Course - SWAAT qualification for Three SDGA's	£ 285.00	£ 57.00	£ 342.00
South West Hygiene	Sharps Bins Collect and Replacement For Hazardous Needles Found Around Public Toilets Managed By Saltash Town Council.	£ 95.00	£ 19.00	£ 114.00
South West Signs	Gate No Parking signs - St Stephen Parish church	£ 40.00	£ 8.00	£ 48.00
South West Signs	No Mooring Sign - Pontoon	£ 140.00	£ 28.00	£ 168.00
South West Signs	Parking Sign - Isambard House	£ 35.00	£ 7.00	£ 42.00
South West Water - Guildhall	Water and Sewerage Charges - 28 May 2025 to 16 September 2025	£ 319.69	£ -	£ 319.69
South West Water - Library	Water and Sewerage Charges - 03/10/2025 to 04/11/2025	£ 30.03	£ -	£ 30.03
South West Water - Longstone Depot - Connection to Bowling Green	Water and Sewerage Charges - 03/10/2025 to 04/11/2025	£ 30.03	£ 2.60	£ 32.63
South West Water - Longstone Toilets - Connection to Bowling Pavilion	Water and Sewerage Charges 03/10/2025 - 09/11/2025	£ 226.20	£ 17.57	£ 243.77
South West Water - Longstone Toilets - Connection to Bowling Pavilion	Water and Sewerage Charges 02/09/2025 - 02/10/2025	£ 319.99	£ 24.64	£ 344.63
South West Water - Maurice Huggins Room	Water and Sewerage Charges - 03/10/2025 to 04/11/2025	£ 15.10	£ 1.46	£ 16.56
South West Water - Victoria Gardens	Water Charges - 03/10/2025 - 04/11/2025	£ 8.03	£ 1.60	£ 9.63
Spot-On-Supplies	Cleaning Supplies - Public Toilet	£ 96.87	£ 19.37	£ 116.24
Spot-On-Supplies	Cleaning Materials - Guildhall	£ 43.62	£ 8.72	£ 52.34
Spot-On-Supplies	Cleaning Materials - Library	£ 21.42	£ 4.29	£ 25.71
Staff Expenses	Flu Jab - Town Clerk	£ 30.00	£ -	£ 30.00
Staff Expenses	Business Mileage for Town Clerk - October 2025	£ 57.15	£ -	£ 57.15
Staff Expenses	Parking for Falmouth CALC Event	£ 6.00	£ 1.20	£ 7.20
Staff salaries	Staff Salaries November 2025	£ 41,527.61	£ -	£ 41,527.61
Stripe	Card Processing Fees	£ 10.32	£ -	£ 10.32
Sumup	Card Processing Fees	£ 0.45	£ -	£ 0.45
The Core (THECORE)	Delivery of Professional Youth Work - Instalment 2 - September 2025	£ 10,140.00	£ -	£ 10,140.00
The Festive Lighting Company Ltd	Replacement Festoon Lighting	£ 370.00	£ 74.00	£ 444.00
Thirsty Work	Credit note for overcharge on Bottle Orders	-£ 33.15	-£ 6.63	-£ 39.78
Trade UK Account	Tool Consumables - Longstone Depot	£ 7.66	£ 1.53	£ 9.19
Trade UK Account	Safety Boots for Service Delivery Staff	£ 59.98	£ -	£ 59.98
Trade UK Account	Maintenance Materials - Festive Lighting	£ 70.00	£ 14.00	£ 84.00
Trade UK Account	Antifreeze for Service Delivery vehicles	£ 24.87	£ 4.97	£ 29.84
Trade UK Account	Screenwash for Service Delivery vehicles	£ 23.30	£ 4.66	£ 27.96
Trade UK Account	Health and Safety equipment - Service Delivery	£ 14.72	£ 2.95	£ 17.67
Trade UK Account	Work trousers for Service Delivery staff	£ 107.47	£ 21.51	£ 128.98
Travis Perkins Trading Company Ltd	Paint for use at Guildhall	£ 45.98	£ 9.20	£ 55.18
Travis Perkins Trading Company Ltd	Maintenance Materials - Festive Lighting	£ 56.52	£ 11.30	£ 67.82
UK Identity Ltd	ID badge for Admin Officer	£ 5.50	£ 0.75	£ 6.25
Vincent Tractors Ltd	Grounds Maintenance Materials	£ 121.26	£ 24.25	£ 145.51
Vincent Tractors Ltd	Travel and Parts - Investigation of charging fault with Service Delivery Mower	£ 223.75	£ 44.75	£ 268.50
WaterPlus	Station Water Charges - 01/10/2025 - 01/11/2025	£ 61.04	£ 5.07	£ 66.11
Westcountry Skip Hire	29/10/2025 Disposal of Green Waste	£ 43.70	£ 8.74	£ 52.44
Grand Total		£ 107,731.78	£ 2,287.71	£ 110,019.49